

## **CONFIRMATION OF WORKING GROUPS**

### **Housing & Community Safety Advisory Committee – 17 June 2014**

Report of Chief Officer Legal and Governance

Status: For Decision

Key Decision: No

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**Portfolio Holder** Cllr. Ms Lowe

**Contact Officer** Vanessa Etheridge Ext. 7199

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**Recommendation to Housing & Community Safety Advisory Committee:** That the Committee consider whether the working groups as detailed in the report should continue, and if so, agree membership and terms of reference.

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**Reason for recommendation:** It is necessary to review and if necessary reconstitute any working groups each municipal year, especially in light of changed membership to the Advisory Committee.

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### **Introduction and Background**

- 1 During the last municipal year the Advisory Committee formed three working groups. It is necessary for the Committee to review the need for these working groups and confirm the terms of reference and membership.

### **CCTV Working Group**

- 2 At the meeting held on 9 July 2014 (Minute 4) it was resolved that a Working Group be set up to review CCTV and its overall benefits and value for money, and the membership agreed as Cllrs Ayres, Mrs. Bracken and Eyre.
- 3 At the meeting held on 29 April 2014 (Minute 30) it was agreed that this group should report back to the Committee. It should be noted that Cllr. Mrs. Bracken is no longer a member of this advisory committee.

### **Road Safety Working Group**

- 4 At the meeting held on 9 July 2014 (Minute 6) it was resolved that a Working Group be set up to consider Road Safety, in particular around schools, and consist of Cllrs. Eyre, Mrs. George, Raikes and Towell.
- 5 At the meeting held on 29 April 2014 (Minute 30) it was agreed that this group should report back to the Committee. All members of this group are still members of this advisory committee.

## **'Squaring the housing circle, Joint Working Group with Local Planning & Environment Advisory Committee**

- 6 At the meeting of the Committee held on 11 February 2014 (Minute 30) it was resolved that a joint Working Group with the Local Planning & Environment Advisory Committee be set up to consider Squaring the Housing Circle in using the planning system to provide more properties of the type needed within the District; that it consist of four Members, two from each Advisory Committee; and that Cllrs. Mrs. Clark and Mrs. Ayres be the Members from the Housing and Community Safety Advisory Committee.
- 7 Both appointees are still members of this advisory committee.

### **Key Implications**

#### Financial

None directly arising from this report.

#### Legal Implications and Risk Assessment Statement

Working groups are only constituted for a municipal year, and must be reconstituted each new municipal year. Members would only be allowed to claim travel expenses for formally constituted working groups.

#### Equality Impacts

Consideration of impacts under the Public Sector Equality Duty:		
Question	Answer	Explanation / Evidence
a. Does the decision being made or recommended through this paper have potential to disadvantage or discriminate against different groups in the community?	No	
b. Does the decision being made or recommended through this paper have the potential to promote equality of opportunity?	No	
c. What steps can be taken to mitigate, reduce, avoid or minimise the impacts identified above?		

### **Conclusions**

Members should consider whether they wish the three working groups to continue to meet, agree the membership and reconfirm the terms of reference for each one.

**Background Papers:**

[Housing & Community Safety Advisory Committee Minutes](#)

**Christine Nuttall**  
**Chief Officer for Legal and Governance**